

Reproaction

JOB ANNOUNCEMENT CAMPAIGN COORDINATOR

The Reproaction Education Fund is a new direct action group forming to increase access to abortion and advance reproductive justice. We are proud of our left-flank analysis, and are already making waves for our willingness to take bold action. And, we're growing!

POSITION DESCRIPTION

The Campaign Coordinator leads the day-to-day operations of Reproaction's efforts to expose and weaken the pro-life movement. This is a full-time position reporting to and working closely with one of the Reproaction co-directors. While Reproaction is an all-virtual organization, strong preference for this position will be given to candidates who live in or are willing to relocate to the metropolitan area of Washington, D.C.

RESPONSIBILITIES

- Monitoring the pro-life movement on a daily basis
- Conducting targeted opposition research as assigned and collaborating with members of the team and/or stakeholders or converting that research into campaigns
- Initiating rapid response online actions targeting the pro-life movement, including drafting email alerts for Reproaction supporters and creating social content
- Participating in offline actions and organizing efforts relevant to campaigns and opposition research, and collaborating with Reproaction organizers as appropriate
- Preparing internal reports for Reproaction staff, organizers, and volunteers
- Collaborating with Reproaction leadership on campaign strategy and tactics
- Updating website content and other duties as assigned

QUALIFICATIONS

- Experience with activism or campaigns, either in a paid capacity or as a volunteer
- Basic research, online writing, and editing skills, and a commitment to getting it right
- Proficiency in social media, including an ability to create shareable graphics or a willingness to learn; experience with Wordpress preferred but not required
- Initiative and ability to self-motivate in an all-virtual, start-up organization
- Ability to work with urgency and under pressure while remaining calm, organized, and professional
- Accountability, a commitment to professionalism and open communication, and receptiveness to performance-based direction
- Adaptability and an entrepreneurial spirit; comfort with creativity and experimentation

- College degree preferred, although education and professional experience flexible for the right candidate

REQUIREMENTS

- Fierce and firm commitment to reproductive justice, including but not limited to abortion rights without exceptions
- Ability to work with a remote supervision
- Ability to work in a home office or other self-chosen professional environment with Internet access and minimal background noise
- Ability to work some evening and weekend hours in support of volunteer activists
- Ability to travel on occasion
- Strong interpersonal skills, especially the ability to work with diverse people and willingness to consider alternative points of view

ADDITIONAL CONSIDERATIONS

This is a junior-level position (0-2 years relevant paid experience) that is best for someone who demands more and better for our movement. Salary is \$40,000 and includes benefits, with opportunity for growth based on performance.

The Reproaction Education Fund is a fiscally sponsored project of NEO Philanthropy, a 501(c)(3) organization.

HIRING POLICY

Reproaction Education Fund/NEO Philanthropy is an equal opportunity employer. We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, gender identity or any other legally protected status.

APPLICATION

To apply, send an email with the subject line "Campaign Coordinator" to reproaction@gmail.com with the cover letter written in the body of your email (do not send your cover letter as an attachment). Your cover letter should address why you are a good fit for the campaign coordinator position. Attach the following:

- Resume
- An original statement detailing your commitment to reproductive justice, not to exceed two paragraphs
- Three professional references, including name, relationship to you, email address, and telephone number for each reference

Applications that do not conform to the above requirements will not be considered. We regret that we may not be able to respond to all applicants.